



HILLINGDON
LONDON



Social Care, Housing and Public Health Policy Overview Committee

Councillors on the Committee

Jane Palmer (Chairman)
Duncan Flynn (Vice-Chairman)
Judith Cooper
Alan Deville
Ian Edwards
Tony Eginton
Janet Gardner
Becky Haggar
Paula Rodrigues

Date: WEDNESDAY 12 JUNE
2019

Time: 7.00 PM

Venue: COMMITTEE ROOM 5 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE

**Meeting
Details:** Members of the Public and
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Putting our residents first

Lloyd White
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Terms of Reference

The Following Terms of Reference are common to all Policy Overview Committees (referred to as “The overview role”):

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.
7. In accordance with the Local Government and Public Involvement in Health Act 2007, to consider ‘Councillor Calls For Action’ (CCfA) submissions.

To perform the overview role outlined above in relation to the following matters:

1. Social care services for children, young persons and children with special needs
2. Oversee the Council’s Corporate Parenting responsibilities
3. Adoption and Fostering
4. Family Services
5. Adult Social Care
6. Older People’s Services
7. Care and support for people with physical disabilities, mental health problems and learning difficulties
8. Asylum Seekers
9. Local Authority Public Health services
10. Encouraging a fit and healthy lifestyle
11. Health Control Unit, Heathrow
12. Encouraging home ownership
13. Social and supported housing provision for local residents
14. Homelessness and housing needs
15. Home energy conservation
16. National Welfare and Benefits changes

Agenda

- 1 Apologies for Absence and to report the presence of any substitute Members
 - 2 Declarations of Interest in matters coming before this meeting
 - 3 To receive the minutes of the meetings on 11 April 2019 and 9 May 2019 1 - 8
 - 4 To confirm that the items of business marked as Part I will be considered in Public and that the items marked as Part II will be considered in Private
 - 5 Committee Review: Universal Credit and Other Welfare Benefit Changes 9 - 12
 - 6 Corporate Parenting Panel Draft Minutes 13 - 20
 - 7 Forward Plan 21 - 26
 - 8 Work Programme 27 - 30
- PART II**
- 9 Children's Home: Ofsted Inspection 31 - 60

Minutes



HILLINGDON
LONDON

SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE

11 April 2019

Meeting held at Committee Room 4 - Civic Centre, High Street, Uxbridge

	<p>Committee Members Present: Councillors Jane Palmer (Chairman), Judith Cooper, Ian Edwards, Tony Eginton, Becky Haggar, Paula Rodrigues, John Morse and Simon Arnold (in place of Alan Deville)</p> <p>LBH Officers Present: Anisha Teji (Democratic Services Officer) and Kate Kelly – Talbot (Assistant Director Adult Social Work)</p>
79.	<p>APOLOGIES FOR ABSENCE AND TO REPORT THE PRESENCE OF ANY SUBSTITUTE MEMBERS (<i>Agenda Item 1</i>)</p> <p>Apologies received from Cllr Duncan Flynn and Cllr Alan Deville, with Cllr Simon Arnold substituting.</p> <p>Apologies also received from Cllr Janet Gardner, with Cllr John Morse substituting.</p>
80.	<p>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>Cllr Haggar declared a non-pecuniary interest in agenda item 5 due to her role as the Carers Champion. She remained for the discussion of the item.</p> <p>Cllr Edwards declared a non-pecuniary interest in agenda item 5 due to his work with the Charitable Incorporated Organisation (CIO) H4All. He remained for the discussion of the item.</p> <p>Cllr Cooper declared a non-pecuniary interest in agenda item 6 as she had a relative who was applying for Universal Credit. She remained for the discussion of the item.</p>
81.	<p>TO RECEIVE THE MINUTES OF THE PREVIOUS MEETING (<i>Agenda Item 3</i>)</p> <p>RESOLVED: That the minutes from 18 March 2019 be approved subject to adding the following to the item in relation to the Establishment of a Corporate Parenting Panel:</p> <p>“Concerns were also raised in relation to how meetings would be managed with children present, particularly when discussing sensitive information.”</p>

82. **TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED AS PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED AS PART II WILL BE CONSIDERED IN PRIVATE** (*Agenda Item 4*)

It was confirmed that there were no Part II items and that all business would therefore be conducted in public.

83. **CARERS STRATEGY - AN UPDATE ON WORK TO SUPPORT CARERS IN THE BOROUGH** (*Agenda Item 5*)

The Assistant Director of Adult Social Care presented the report on the Carers Strategy and provided an overview of the achievements and the contribution the Council had made to the delivery of the strategy. The key findings from the Carers Survey 2018/19 and the draft Delivery Plan 2019-20 outlining the work plan for the coming year were also provided to the Committee.

In summary, it was noted that 74% of carers were satisfied with the support and care services they received for themselves and the person they cared for. There had been fewer carer complaints, there had been a focus on improving carer engagement, carer assessments and carer recognition events. There were positive results however it was acknowledged that there was still work to be done.

Members commented that the report was good and welcomed the fact that it had been presented to the Committee for comments to be submitted to Cabinet. It was also acknowledged that the Carers Champion worked hard to ensure that the voice of carers was heard. It was noted that there was no reference to domestic violence in the report and Members hoped that this would be addressed in any future reports. Officers thanked Members for the observation and assured Members that this would be taken forward with the relevant bodies.

During Member discussion, it was noted that 74% of carers reported that they had no concerns about their own personal safety. Members considered that everyone ought to be aware of personal safety as it was an important matter, regardless of their role. As a result of a lack of personal safety, there could be pressure on personal relationships and lifestyle.

Members commended the 'tremendous' amount of work that has been undertaken and welcomed the achievements of the Carers Partnership. This included 8000 active carers being registered and 295 new young carers in the New Year. Members considered that this demonstrated the work being done to make it more accessible for Carers.

It was recognised that not all carers could be supported. It was confirmed that the carers' survey was sent to people who had undertaken assessments.

Members noted that the Carers strategy also went with this report and that it covered mental health aspects. It was acknowledged that Hillingdon was the first borough with the venture of double/sandwich carers.

Concerns were noted in relation to:

- 51% of carers spend over 100 hours a week caring;
- 49% of carers are aged over 65; and
- 8% of people looked after by carers are aged over 85.

Overall, there was a lot of positive work being undertaken and the achievements were recognised. The concerns were noted.

RESOLVED –

That the Committee:

1. noted the work that the Council does to support those with caring responsibilities in the Borough.
2. noted the key findings of the Carers Survey 2018-19.
3. noted the Carers Strategy delivery plan activity for 2019-20.
4. delegated authority to the Chairman to agree suitable wording to be submitted to Cabinet.

84. **COMMITTEE REVIEW: UNIVERSAL CREDIT AND OTHER WELFARE BENEFIT CHANGES** (*Agenda Item 6*)

The Committee noted the draft report on the review on Universal Credit and Other Welfare Benefit Changes.

The Chairman informed Members that after reviewing the first draft of the report, further information was required on how Universal Credit impacted claimants with mental/physical health issues and people with learning disabilities. The Chairman had been contacted by a representative at Hillingdon Dash who had experience in this area.

The Chairman suggested that another witness session take place in June 2019 inviting representatives from Hillingdon Dash, the Department for Work and Pensions and possibly the Hillingdon Citizens Advice Bureau to hear case studies and facts and figures.

It was noted that the Council had prepared as well as possible. However, there were still concerns about people “getting lost in the system” and Members were mindful that that better signposting and referrals was required. Members also emphasised the importance of partnership working and welcomed the witness session in June 2019.

RESOLVED: That the suggested witnesses be invited to the Committee meeting in June 2019.

85. **FORWARD PLAN** (*Agenda Item 7*)

RESOLVED: That the Cabinet Forward Plan be noted.

86. **WORK PROGRAMME** (*Agenda Item 8*)

Work programme

The work programme was noted.

Ofsted inspection of children’s home

Prior to the meeting, there had been a request to add an item to the agenda for the meeting. The Committee’s attention was drawn to the report of an Ofsted inspection that took place in March 2019 which highlighted failings in a children’s home. The children’s home had declined in effectiveness since the previous inspection in

December 2018. Members were reminded that corporate parenting was a personal responsibility of all Members and officers, and generally thought that corporate parenting should be cross party.

The following points resulting in the Ofsted Inspection failings were highlighted:

- Three out of four recommendations had not been addressed and more than half of the recommendations had been ignored.
- A series of issues were identified including poorly maintained stairs and unrepaired damage in living rooms.
- Issues were raised with the requirement to file monthly returns from independent monitoring.
- The home had not advised Ofsted of significant events.
- Four members of staff were on sick leave and there were four vacancies. The Manager had not been present at the home for a period of three months. Concerns were raised about poor staff morale.
- Staff had not been adequately supervised.
- Behaviour management issues were raised.
- No accessible recording mechanism for bedrooms searched was recorded.
- There had been reports of young people going missing without adequate monitoring the return to care.
- There were issues with the engagement of managers with young people and engaging young people during the day.

It was questioned whether the new system for corporate parenting posed risks as there was reduced oversight. Corporate parenting matters had been raised previously at two POC meetings.

The Chairman noted that the issues had been rightfully raised and that the results were unacceptable. However, the Chairman confirmed that this did not amount to special circumstances to allow the item to be added to the agenda at short notice. Following investigations into the matter, the Chairman had spoken with officers who confirmed to her that:

- Officers were working closely with both the local inspector and the regional and relationship managers at Ofsted to monitor and improve the service. Ofsted had expressed their confidence in the Leadership team and would monitor and inspect the service again shortly.
- The service had relocated to a new building and long serving staff members found the transition and increased complexity of the challenges they faced with the young people they were working with difficult, several were absent in the early part of this year.
- The majority of staff had returned to work and recruitment in this type of setting was challenging. However, there were now three new staff members in post.
- The Ofsted action plan had been implemented and a new line management structure was in place to support staff and improve practice.
- Senior Management oversight of the improvement plan was now in place and regular contact with Ofsted was maintained.

The Chairman explained that given the above actions over a period of time, an urgent review at the meeting (with less than 48 hours notice), would not enable the Committee to consider the matter in a comprehensive way, particularly given the short notice for all the necessary information and witnesses that would be required to do so properly.

The Chairman considered that in order to ensure that Members upheld the Committee's duty of monitoring the performance of statutory children's services, she had requested a comprehensive report to be prepared for the Corporate Parenting Panel in May and for the report to go to POC in June 2019.

The Chairman informed Members that a site visit to the children's home would also be arranged.

The Committee considered children's safety to be paramount and endorsed the Chairman's course of action. Members also requested the attendance of the Corporate Director of Adult, Children and Young People Services and Cabinet Member of Children's services at the meeting in June 2019. This was to ensure the transparency of the steps being undertaken.

RESOLVED –

That the Committee:

- 1) requested that an update report on the children's home in question be provided to the Corporate Parenting Panel in May 2019 and to the Committee in June 2019.**
- 2) requested that the Cabinet Member for Education and Children's Services and the Corporate Director – Adult, Children and Young People Services attend the POC meeting in June 2019.**

The meeting, which commenced at 7.00 pm, closed at 7.50 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Anisha Teji on 01895 277655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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Minutes

SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE

9 May 2019



Meeting held at Council Chamber - Civic Centre,
High Street, Uxbridge

	Committee Members Present: Councillors Jane Palmer (Chairman) Duncan Flynn (Vice-Chairman) Judith Cooper Alan Deville Ian Edwards Tony Eginton Becky Haggar Paula Rodrigues	
1.	ELECTION OF CHAIRMAN (<i>Agenda Item 1</i>) RESOLVED: That Councillor Palmer be elected as Chairman of the Social Care, Housing and Public Health Policy Overview Committee for the 2019/20 municipal year.	Action by
2.	ELECTION OF VICE-CHAIRMAN (<i>Agenda Item 2</i>) RESOLVED: That Councillor Flynn be elected as Vice-Chairman of the Social Care, Housing and Public Health Policy Overview Committee for the 2019/20 municipal year.	Action by
	The meeting, which commenced at 9.00 pm, closed at 9.05 pm.	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Nikki O'Halloran on 01895 250472. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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COMMITTEE REVIEW - UNIVERSAL CREDIT AND OTHER WELFARE BENEFIT CHANGES

Committee name	Social Care, Housing and Public Health Policy Overview Committee
Officer reporting	Anisha Teji, Democratic Services Officer
Papers with report	None
Ward	All

HEADLINES

The Committee is undertaking a review into Universal Credit and other welfare benefit changes and how the Council can support residents through the transition to, and future successful management of, their Universal Credit (UC) claims.

RECOMMENDATIONS

That the Social Care, Housing and Public Health Policy Overview Committee:

- 1) notes and comments on the information presented in this report.
- 2) listens to the witness evidence.

SUPPORTING INFORMATION

The agreed Terms of Reference for the review are set out below:

Terms of Reference

1. To understand the impact that the introduction of the full UC service has had in areas where it has been rolled out. To include the cumulative impact of the introduction of UC and other welfare benefit changes.
2. To understand the impact that UC, alongside other welfare benefit changes, is having and is expected to have on local residents in Hillingdon and on the income and costs of the Council, housing associations and other local organisations.
3. To examine how the Council services, housing associations and voluntary groups are supporting residents to transition to UC and manage their claims.
4. To make practical, prudent recommendations to Cabinet (and other bodies if applicable) from the Committee's findings to support residents transitioning to UC and to manage their claims.

Review update

Throughout the course of its review, the Committee heard from a variety of witnesses.

Date of witness session	Witnesses attended
Witness session 1 26 September 2018	<ul style="list-style-type: none">• Debby Weller – Policy and Strategy Manager (Housing)• Inderpal Mudhar – Partnership Manager for The Department of Work and Pensions
Witness session 2 17 October 2018	<ul style="list-style-type: none">• Ellen Salkeld – Income Manager at Catalyst• Stuart Coleman – Head of Housing Management at The Barnet Group
Witness session 3 28 November 2018	<ul style="list-style-type: none">• Rod Smith – Tenancy Management Team - Service Manager• Mark Billings – Homelessness - Housing Manager
Member site visit 5 December 2018	<ul style="list-style-type: none">• Sukh – Customer Lead Manager for Hayes and Uxbridge• Inderpal Mudhar – Partnership Manager for The Department of Work and Pensions
Witness session 4 16 January 2019	<ul style="list-style-type: none">• Heather Brown – Director and Barbara Maccauley – Policy Manager from the Citizens Advice Hillingdon• Nigel Gee – Senior Mental Health Worker from MIND• Giles Stratchan – Uxbridge College Partnership Manager from Uxbridge College
Witness session 5 14 February 2019	<ul style="list-style-type: none">• Nigel Gee – Senior Mental Health Worker from MIND• Inderpal Mudhar – Partnership Manager for The Department of Work and Pensions

At the meeting on 30 July 2018, Members agreed that the Committee's first review topic would be 'Universal Credit and Other Welfare Benefit Changes'. Following this agreement, Members heard from a variety of witnesses.

This information was set out within a draft final report, alongside the recommendations that were discussed at the meeting on 18 March 2019. This draft final report was circulated to the Committee prior to the meeting on 11 April 2019, and Members considered that further information was still required from the witnesses in order to properly explore matters in relation to mental health concerns.

The witnesses attending the meeting on 12 June 2019 are:

- Angela Wegener – Dash
- Inderpal Mudhar – the Department of Work and Pensions
- Heather Brown – CAB
- Nigel Gee – Hillingdon MIND

Implications on related Council policies

While much of this topic is set nationally set, for any changes locally, the role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents and external partners in the work they do.

Financial Implications

These are primarily for residents claiming UC, as set out in the background papers. There may also be an impact on the Council's finances in respect of residents being unable to pay rent and Council tax.

Legal Implications

The primary legislation relating to Universal Credit is the Welfare Reform Act 2012, with further regulations following thereafter.

BACKGROUND PAPERS

Scoping Report

Previous Committee papers on the review published on the Council's website

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SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE - CORPORATE PARENTING PANEL MINUTES

Committee name	Social Care, Housing and Public Health Policy Overview Committee
Officer reporting	Anisha Teji, Chief Executive's Office
Papers with report	Appendix A – Draft Corporate Parenting Panel Minutes
Ward	All

HEADLINES

The first Corporate Parenting Panel meeting took place on Wednesday 22 May 2019.

RECOMMENDATION

That the Social Care, Housing and Public Health Policy Overview Committee notes the Corporate Parenting Panel minutes.

SUPPORTING INFORMATION

The draft minutes from the Corporate Parenting Panel from the meeting on Wednesday 22 May 2019 are included as Appendix A. For the POC's purposes, these minutes are for noting and will be approved by the panel at the next meeting on 17 September 2019.

Implications on related Council policies

The Panel will provide an important voice for children in care and care leavers, ensuring their views are heard as part of the council's policy making and decision-making processes

How this report benefits Hillingdon residents

The Panel gives young people in Hillingdon a valued role within our democratic process and enables Councillors to work directly with them and hear their views.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL.

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Minutes

CORPORATE PARENTING PANEL

22 May 2019



HILLINGDON
LONDON

Meeting held at Committee Room 5 - Civic Centre, High Street, Uxbridge

	<p>Voting Panel Members Present: Councillors Susan O'Brien (Chairman), Nick Denys (Vice-Chairman) and Tony Eginton</p> <p>Non – voting Panel Members Present: Children in Care Council Members, Helen Smith (Corporate Parenting Manager), Lisa Fenaroli (The Virtual School Head Teacher), Claire Walsh (The Local Authority's designated LAC Nurse), Councillor Alan Deville and Lesley Deville (Foster Carer Representatives)</p> <p>LBH Officers Present: Anisha Teji (Democratic Services Officer), Ana Popovici (Director of Children's Services), Zafer Yilkan (Assistant Director of Corporate Parenting), Poppy Reddy (Head of Service and Leaving Care), Joe Steele (Children's Rights and Participation Officer) and Sandra Taylor (Director of Provider Services and Commissioned Care)</p>
1.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>There were no apologies for absence.</p>
2.	<p>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>Councillor Eginton declared non-pecuniary interests in agenda items 3 – 9 as he had made an information request to receive specific details relating to Corporate Parenting related items. He remained in the room for discussion on all items.</p>
3.	<p>ESTABLISHMENT OF THIS CORPORATE PARENTING PANEL (<i>Agenda Item 3</i>)</p> <p>Members had regard to a report detailing the establishment of the Corporate Parenting Panel (the Panel). The report set out the Panel's membership and terms of reference.</p> <p>It was confirmed that as part of the new governance arrangements reports would be presented to the Panel and the Panel would report directly to the Social Care, Housing and Public Health Policy Overview Committee (POC). It was noted that the Panel would have a direct line into the Council's decision making processes, through regular reporting to the POC and matters could then be put forward to Cabinet for consideration.</p> <p>RESOLVED: That the Corporate Parenting Panel noted the report.</p>
4.	<p>INTRODUCTION GAME (<i>Agenda Item 4</i>)</p> <p>The Panel took part in an introductory game to break the ice and encourage the young people present and Members to get to know each other.</p>

5. **PRESENTATION BY YOUNG PEOPLE** (*Agenda Item 5*)

The young people present from the Children in Care Council updated the Panel on recent work and activities undertaken in the field of children's services, supported by the Director of Children's Services, the Assistant Director of Corporate Parenting, and the Corporate Parenting Manager.

It was emphasised that being a corporate parent meant doing everything possible for both every child in the Council's care and every care leaver to give them the opportunities that other children received.

The Panel received a presentation detailing key facts, key achievements and activities undertaken throughout the course of the year. It had been a busy year as a number of children and young people had been involved with service development and activities including:

- taking part in Children in Care Council (Cicc) meetings;
- interviewing newly qualified social workers and supporting the recruitment process of other officer roles in the Council, resulting in the recruitment and embedding of 15 AYSE social workers and five LBH staff into social work apprenticeships;
- the young inspectors programmes;
- the Whitehall Takeover;
- developing and leading on 'Walking In Our Shoes' training sessions,
- being involved in clarification meetings with providers as part of tendering the advocacy contract;
- meeting Ofsted inspectors in April 2018 in addition to the Corporate Director Corporate Director of Adults, Children and Young People and the Director of Children's Services; and
- attending a number of events and activities.

A short animated film was played telling the background and stories of different children and young people in care. This video had been produced as a training aid for social workers, foster carers and others who worked with children and young people in care to try to help them understand their thoughts and feelings.

It was noted that there were further plans to increase sufficiency to keep young people in the Borough through further campaigning and recruitment of foster carers. Further, it was noted that the feedback from the young inspector's programme had been phenomenal and had made a difference which had led to an action plan being worked on.

The Panel thanked the young people from the Children in Care Council and officers for their contribution towards corporate parenting. Members welcomed the presentation and found it insightful to see what recent activities children, young people and staff had been undertaking. The Panel was impressed by the overall positivity of the presentations and the openness of the young people to engage.

RESOLVED: That the presentation and video be noted.

6. **CORPORATE PARENTING PRINCIPLES** (*Agenda Item 6*)

The Panel had regard to the report detailing the Corporate Parenting Principles and

background information.

RESOLVED: That the contents of the report be noted and the statutory Corporate Parenting Principles be endorsed.

7. **CHILDREN LOOKED AFTER : ANNUAL REPORT ON THE WORK OF THE HILLINGDON VIRTUAL SCHOOL** (*Agenda Item 7*)

The Virtual School Headteacher presented the Annual Report on the Work of the Hillingdon Virtual School.

The report detailed key data in relation to attainment levels. The Virtual School continued to work on the following three key areas of responsibility namely:

- 1) Making sure that there was a system to track and monitor the attainment and progress of all children looked after.
- 2) Ensuring that all children looked after had a robust and effective personal education plan (PEP) and monitoring the use of the pupil premium grant (PPG).
- 3) Championing the educational needs of children looked after across the authority and those placed out of authority.

It was reported that it had been a successful year for the Virtual School and changes to the staffing structure, policies, procedures and practice of the Virtual School had resulted in improved attainment and progress of children looked after.

It was confirmed that key challenges faced by the Virtual School were attendance and exclusion rates. However, despite these challenges, outcomes for children looked after were generally good.

The Panel was informed that all young people now had PEPs every term and these were a key driver in accurately specifying the needs of each child. The quality of PEPs had been commended by Ofsted. The Panel requested an example of an anonymised PEP.

With regard to the PPG, it was noted that considerable progress had been made - schools were now being held to account for the money they received and if they failed to report back to the Virtual School detailing how the money had been spent, payments would be stopped. It was reported that the PPG was being used effectively in schools but could perhaps be used more creatively in some cases. Moreover, exclusion rates for children looked after were still high and schools needed to look at the underlying issues. It was confirmed that the allocation of the PPG was £2,300 per annum per child however, this was dependent on need rather than entitlement.

The average PPP spend on unaccompanied asylum seeking children was questioned by the Panel as figures suggested that not enough support was being provided to this cohort. Officers confirmed that each case was evaluated on a case by case basis and the interim and long term positions both needed to be taken in to account. For example, there could be difficulties with timings, questions about when the best to join the schools and certainty about whether they would be able to cope. Further, it was confirmed that children looked after had priority in school places and educational achievements in this cohort were always extraordinary.

It was confirmed that the Virtual School was at full capacity at present and an

	<p>enrichment activity was organised each term. The Jamie's Farm residential trips are extremely successful, enjoyable and beneficial in building confidence and motivation. During these trips young people engaged fully with the activities on offer. They all sat down to dinner together and some young people reported that it had a positive effect on them.</p> <p>It was noted that the Virtual School report made reference to children looked after rather than looked after children as the children came first.</p> <p>RESOLVED: That the report be noted and an example PEP be circulated to Members.</p>
8.	<p>WORK PROGRAMME (<i>Agenda Item 8</i>)</p> <p>The Panel considered the work programme and requested the following items to be added:</p> <ul style="list-style-type: none"> - A report detailing the culture in the team making reference to whistle blowing/audits/general team performance and examples of exit interviews. - The Looked After Children (LAC) performance update report. - Thematically meetings covering safeguarding, leaving care/ transition, health and wellbeing, education and participation. <p>RESOLVED: That the work programme be noted.</p>
9.	<p>CHILDREN'S HOME: OFSTED INSPECTION (<i>Agenda Item 9</i>)</p> <p>Following the departure of the Children in Care Council representatives from the Panel meeting, Elected Members and Council officers remained to discuss a report on a children's home which had been subject to a recent Ofsted inspection. This followed a request from the Social Services, Housing and Public Health Policy Overview Committee on 11 April for the Panel to review the matter further.</p> <p>The children's home, which was staffed 24 hours per day had been inspected by Ofsted in November 2018 and a number of areas had been identified that required improvement. A follow-up inspection had taken place in March 2019 and it had been identified that not all actions had been completed. In particular, it was noted that there had been issues involving staffing and children not receiving the right guidance.</p> <p>The Panel was informed that in light of the inspection outcomes, a Member site visit had also been undertaken to see what measures have been taken to improve.</p> <p>The Panel also received a report from Council officers showing the detailed action plan and work that had and was being undertaken to satisfactorily address the issues raised by the inspections. The Panel was advised that staff were all trained and there were now new staffing arrangements in place at the home.</p> <p>The Panel emphasised the need to work with colleagues in different areas such as the Virtual Schools team and welcomed the action plan in place to improve the children's home.</p> <p>RESOLVED: That the Panel noted the report.</p>

	The meeting, which commenced at 5.30 pm, closed at 7.45 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Anisha Teji on 01895 277655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

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SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE - FORWARD PLAN

Committee name	Social Care, Housing and Public Health Policy Overview Committee
Officer reporting	Anisha Teji, Chief Executive's Office
Papers with report	Appendix A – Forward Plan
Ward	All

HEADLINES

The Committee is required by its Terms of Reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by the Cabinet or by the Cabinet Member).

RECOMMENDATION

That the Social Care, Housing and Public Health Policy Overview Committee notes and comments on items going to Cabinet.

SUPPORTING INFORMATION

The latest published Forward Plan is attached.

Implications on related Council policies

A role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents and external partners in the work they do.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL.

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Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month									
Council Departments: RS = Residents Services SC = Social Care CEO = Chief Executive's Office									
Cabinet meeting - 20 June 2019									
030	Extension to Homecare and Outreach Contract	Cabinet will consider extending the current spot Homecare and Outreach contracts for the Council and Clinical Commissioning Group for 6 months from the end of October 2019.	All		Cllr Philip Corthorne	SC / FD - Jan Major / Helen Walker		NEW	Private (3)
014	Appointment of contractor and release of funds for Tranche 7 Housing Development	Cabinet will consider the appointment of contractor and release of funds for Tranche 7 Housing Development. This will be on Nelson Road, Hillingdon Heath.	Hillingdon East		Cllr Jonathan Bianco	RS - Michael Naughton / Neena Singh			Private (3)
015	New children's safeguarding arrangements in Hillingdon	The Children and Social Work Act 2017 and Working Together to Safeguard Children 2018 places the responsibility on the three 'Safeguarding Partners', the Police, the Local Authority and Health to formulate the local arrangements for partnership arrangements for Safeguarding Children in their respective geographical areas. This report will seek Cabinet approval of proposed local arrangements, on behalf of the Local Authority.	All		Cllr David Simmonds CBE	CEO / SC - Fran Beasley / Tony Zaman	Local Partners, Police and Health		Public
019	Budget 2018/19 Outturn	Cabinet will review the Council's budget outturn position for the previous financial year.	All		Cllr Ray Puddifoot MBE / Cllr Jonathan Bianco	FD - Paul Whaymand			Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michele Wilcox			Private (3)
Cabinet Member Decisions expected - June 2019									
009	Appointment of a building works contractor for the housing development at the Maple and Poplar Day Centre sites.	This report seeks approval to appoint a works contractor to build the housing development at the former Maple and Poplar Day Centre sites, extend the consultants appointment for this construction stage as well as the release of capital funds for the construction works and associated costs. Delegated authority to the Leader and Cabinet Member has previously been granted by Cabinet to progress the necessary decisions on this project.	Yeading		Cllr Ray Puddifoot MBE / Cllr Jonathan Bianco	RS - Jenny Evans / Bobby Finch			Private (3)

010	Appointment of a building works contractor for the housing development at the former Willow Tree Depot site.	This report seeks approval to appoint a works contractor to build the housing development at the former Willow Tree Depot site, extend the consultants appointment for this construction stage as well as the release of capital funds for the construction works and associated costs. Delegated authority to the Leader and Cabinet Member has previously been granted by Cabinet to progress the necessary decisions on this project.	Yeading			Cllr Ray Puddifoot MBE / Cllr Jonathan Bianco	RS - Jenny Evans / Bobby Finch			Private (3)
011	Local List / Planning Validation Checklist	In order to apply for planning permission or other consent, an application has to be made to the Council and as a minimum, an application for a proposed development must meet national information requirements, which are defined in planning legislation. In addition to this, the Council is able to request additional information, which it considers necessary to support a valid application. Following a period of consultation, Cabinet Members will be asked to agree an updated 'local list' of information requirements which provides the necessary validation checklist used by Planning Services.	All			Cllr Ray Puddifoot MBE / Cllr Keith Burrows	RS - James Rodger / Mandip Malhotra	Consultation with residents, councillors, developers and other planning stakeholders locally.		Public
012	Home to School Transport Policy	The Leader and Cabinet Member will consider approval of an updated Home to School Transport Policy.	All			Cllr Ray Puddifoot MBE / Cllr David	SC- Sandra Taylor / Jan Major	TBC		Public
Cabinet meeting - 25 July 2019										
028	Adoption of the Hillingdon Local Plan Part 2	To inform Cabinet of the outcome of the Examination in Public of the Hillingdon Local Plan Part Two and recommend to Full Council the adoption of the Plan, subject to main modifications.	All		12-Sep-19	Cllr Keith Burrows	RS - James Rodgers, Julia Johnson	Public consultation		Public
022	Award of Contract: Care and Wellbeing Service for Adults with mental health needs	Cabinet will consider a competitive tender for a care and wellbeing service for adults with mental health needs that includes: a) Care and support for people living in three supported living schemes; b) Floating support for people living in a range of tenures in the community; c) Out of hours telephone support with the intention of preventing crises that are avoidable.	All			Cllr Philip Corthorne	SC - Kate Kelly-Talbot / Gary Collier			Private (3)
Cabinet meeting - 26 September 2019										
016	Local Safeguarding Children Board: Annual Report	Cabinet will receive the Annual Report of the Local Safeguarding Children Board (LSCB). It provides Elected Members with a view on effectiveness of children's safeguarding in Hillingdon and identifies priorities for future action and attention.	All			Cllr David Simmonds CBE	SC - Steve Ashley (Independent Chairman) / Tony Zaman	Social Care, Housing & Public Health Policy Overview Committee		Public

017	Safeguarding Adults Partnership Board Annual Report	The Annual Report of the Safeguarding Adult Partnership Board will be presented to Cabinet. The report details the partnership's activity and performance in safeguarding adults at risk and its priorities for the year. The report is set in the context of national guidance and policy.	All		Cllr Philip Corthorne	SC - Steve Ashley (Independent Chairman) / Tony Zaman	Social Care, Housing & Public Health Policy Overview Committee		Public
Cabinet meeting - 24 October 2019									
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michele Wilcox			Private (3)
Cabinet meeting - 14 November 2019									
025	Older People's Plan update	Cabinet will receive it's twice yearly update on progress on the Older People's Plan (May and November annually).	All		Cllr Ray Puddifoot MBE / Cllr Philip	RS - Kevin Byrne	Older People, Leader's Initiative		Public
SI	Voluntary Sector Leases Report	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michele Wilcox			Private (3)
Cabinet meeting - 12 December 2019									
026a	The Council's Budget - Medium Term Financial Forecast 2020/21 - 2024/25 BUDGET & POLICY FRAMEWORK	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2020/21 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	20-Feb-20	Cllr Ray Puddifoot MBE & Cllr Jonathan Bianco	FD - Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		Public
027	Assistance to Hillingdon's local voluntary organisations	This report to Cabinet will make recommendations on the level of financial support to voluntary organisations for the 2020/21 financial year, demonstrating continued commitment to the vital work they do for residents in Hillingdon.	All		Cllr Douglas Mills	RS - Kevin Byrne	Corporate Services, Commerce & Communities POC		Public
SI	Voluntary Sector Leases	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	RS - Michael Patterson / Michele Wilcox			Private (3)

The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK

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SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE - WORK PROGRAMME

Committee name	Social Care, Housing and Public Health Policy Overview Committee
Officer reporting	Anisha Teji, Chief Executive's Office
Papers with report	Appendix A – Work Programme
Ward	All

HEADLINES

To enable the Committee to track the progress of its work in 2019/20 and forward plan its work for the current municipal year.

RECOMMENDATION

That the Social Care, Housing and Public Health Policy Overview Committee considers the report and agrees any amendments.

SUPPORTING INFORMATION

- The Committee's meetings tend to start at 7pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. The meeting dates for this municipal year are as follows:

Meetings	Room
13 June 2018, 7pm	CR 5
30 July 2018, 7pm	CR 4
26 September 2018, 7pm	CR 4
17 October 2018, 7pm	CR 4
28 November 2018, 7pm	CR 4
16 January 2019, 7.45pm	CR 4
7 February 2019, 7pm	CR 4
18 March 2019, 7pm	CR 4
11 April 2019, 7pm	CR 4
12 June 2019, 7pm	CR 5
31 July 2019, 7pm	CR 6
25 September 2019, 7pm	CR 6
23 October 2019, 7pm	CR 6
27 November 2019, 7pm	CR 6
15 January 2020, 7pm	CR 6

Implications on related Council policies

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How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents and external partners in the work they do.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL.

Multi year work programme

Social Care, Housing & Public Health

2020

Meeting Month	June	July	September	October	November	January	February	March	April	June	July
Date	12	31	25	23	27	14	6	25	16	TBC	TBC
REVIEW A: Universal Credit - likely favourable and adverse impacts, risks and local partnership response											
Topic selection / scoping stage											
Witness / evidence / consultation stage		Witness session									
Findings, conclusions and recommendations			Review								
Final review report agreement											
Target Cabinet reporting				Final report	CABINET						
Post review monitoring											
Title of Review B											
Topic selection / scoping stage				Agree topic for Review 2019	Scoping report	Witness 1	Witness 2				
Witness / evidence / consultation stage								Review	Findings		
Findings, conclusions and recommendations										Final report	
Final review report agreement											
Target Cabinet reporting											
Post review monitoring											
Regular business items											
Mid year Budget Update		X									
Annual complaints & service update report			X								
Annual LCSB (Children's Safeguarding Board report)		X									
Annual SAPB (Adults Safeguarding Board report)		X									
Quality and Capacity of the Community Mental Health Services in Hillingdon				X							
Child & Adolescent Mental Health Services update				X							
Looked After Children Performance Data			X								
Report / minutes from the Corporate Parenting Panel	X			X		X		X			
Cabinet's budget proposals for next financial year							X				
Cabinet Forward Plan monitoring	X	X	X	X	X	X	X	X	X	X	X
Work Programme	X	X	X	X	X	X	X	X	X	X	X
One-off business items											
Information report on current housing policy/housing assessments						X					
Child Sexual Exploitation		X									
Better Care Fund Plan					X						
Update on Telecare Line					X						
Update on the Carers Strategy Update									X		
Osted report	X										
Past review monitoring											
Early Intervention Service								X			
Hospital Discharges						X					
Stroke Prevention							X				
Universal Credit update									X		
Loneliness and Social Isolation		X						X			
Internal use only											
Report deadline	30 May 2019	18 July 2019	12 Sept 2019	10 Oct 19	14 Nov 19	2 Jan 20	24 Jan 20	12 Mar 20	2 Apr 20	TBC	TBC
Agenda published	3 June 2019	23 July 2019	17 Sept 2019	15 Oct 19	19 Nov 19	6 Jan 20	29 Jan 20	17 Mar 20	8 Apr 20	TBC	TBC

**Looked after Performance Data -0 TBC

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